



P&E/2023-24/Tender/73 dated 11.09.2023

TENDER DOCUMENT

**STATE BANK OF INDIA
LOCAL HEAD OFFICE
GUWAHATI**

Sl. No.	Description	
(a)	Tender ID	P&E/2023-24/Tender/73
(b)	Tender Name	DISPOSAL OF SCRAP (OBSOLETE AND UNSERVICABLE ITEMS) FROM GUWAHATI CSD BUILDING,NEW GUWAHATI
(c)	LOCATION	GROUND FLOOR , CSD BUILDING,NEW GUWAHATI
(d)	TYPE	MISCELLANEOUS MATERIAL
(e)	BANK ESTIMATED COST	Rs. 4,25,000.00
(f)	Ending Date of Tender	19.09.2023 up to 02:00 PM
(g)	Opening of Price Bid	19.09.2023 on 03:00 PM

The tender is open to all empanelled vendors of Civil, Interior & Furniture, Electrical and Air-Conditioning category and even open for outsider.

**ASSISTANT GENERAL MANAGER
Premises & Estate Department
3rd Floor, SBI Guwahati LHO Building,
P.O. Assam Sachivalaya,
Dispur-781006**



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NOTICE INVITING TENDERS

SBI invites tender for disposal of scrap (obsolete and unserviceable item)(Miscellaneous items) from CSD building, Guwahati Branch ,Ground Floor **in two bid system(technical Bid and Price Bid).**

1.	Name & location of Work	:	Disposal of scrap (OBSOLETE AND UNSERVICABLE ITEMS) (Miscellaneous items) from CSD building, New Guwahati
2.	Availability of tender documents	:	Tender documents can be downloaded from the Bank's website www.sbi.co.in >> SBI IN THE NEWS >> under section ' Procurement news ' or <u>hard copy can be collected from Premises and Estate Department, 3rd floor, A Block, LHO Guwahati</u>
3.	Technical Bid & Price Bid	:	<p>The Application (Hard copy) with all supporting documents should be submitted in two sealed cover envelope containing the Technical Bid and Price Bid documents and enclosed it in a single envelope .The single envelope should contain the name of the applicant and complete address/contact number of the agency on the cover and bear the title "Tender for purchase of scrap(obsolete and unserviceable items) from CSD ,New Guwahati,Ground Floor" in the "TENDER BOX" placed at Ground Floor of Local Head Office Building of State Bank of India, Guwahati on or before 19.09.2023 upto 02:00 PM along with all the documents and the followings :-</p> <p><i>The technical bid envelope should contains the following documents:</i></p> <p>i) Earnest Money Deposit (EMD) amounting to ₹ 4,250.00(Rupees Nine thousand only) to be deposited in SBI A/C No. 10242804581 (Name of the Account :- SBI, LHO, PREMISES & ESTATE Department Misc. Deposit account, maintained at SBI, Dispur Branch, IFSC code-SBIN0003030) THROUGH ON-LINE TRANSFER and submit the deposit voucher copy as proof of deposit of the amount. <i>Draft can also be submitted. The applicant having registration with MSME is exempted from submitting the EMD amount subject to submission of relevant MSME registration certificate.(relevant copy to be enclosed),without submission Price Bid will not be opened.</i></p>



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			<p>ii) The Process Compliance Form as at Annexure-I Duly filled, signed and stamped by the Bidder as token of acceptance of all the terms & conditions stipulated in this tender.</p> <p>Price Bid envelope should contain the following documents:</p> <p>i) The BOQ as per Annexure -II with quoted rate should be enclosed in the application.</p> <p>Date and Time of opening of Price Bids at the office of the undersigned :- On 19.09.2023 at 03.00 PM</p>
5.	Estimate Cost	:	Rs. 4,25,000.00
6.	AMOUNT TO BE DEPOSITED	:	H-1 (Highest bidder have to deposit the required amount positively by 21.09.2023(Thursday) and lift the scrap items immediately and complete it by 26.09.2023. Necessary Gate Pass to be issued by Bank's Guard thereat. <u>GST IS NOT TO BE PAID EITHER BY BANK /SCRAP BIDDER.</u>
7.	Contact details for any clarification	:	Premises & Estate Department ,3rd Floor, SBI, LHO Building, Guwahati, Dispur-781006,
8.	Date of commencement and Completion time of work	:	The materials should be lifted within 5days w.e.f (21.09.2023 to 26.09.2023) after issuing the work order.
	(For and on behalf of State Bank of India) Assistant General Manager Premises & Estate Department 3rd Floor,A Block , Local Head Office,Guwahati		



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Condition:

- 1) **The rate quoted by the bidders is expected to be match with the estimated cost.**
- 2) **Bidders should furnish the EMD along with their bids. The EMD amount will be forfeited if the tendered unilaterally withdraw, amend, impair or derogate from his offer in any respect within the period of validity of his offer. The applicant having registration with MSME is exempted from submitting the EMD amount subject to submission of relevant MSME registration certificate. (relevant copy to be enclosed), without submission Price Bid will not be opened.**
- 3) **The highest accepted bidder should deposit the quoted amount (less quantity which are not available) within 24 hours positively by 21.09.2023.**
- 4) **Late Bids i.e bids received after the specified date and time of receipt will not be considered.**
- 5) **If the price offered by the highest bidder is not acceptable than Bank's estimated cost, a negotiation may be held only with the highest bidder. If the highest bidder(H1) deny to do the disposal work , than H2 bidder will be offered to dispose the material at the price offered by the H1 bidder.**
- 6) **In case the selected bidder does not show interest in depositing the balance sale value or in lifting the goods, the bid security will be forfeited.**
- 7) **In case the total quantity to be disposed cannot be taken up by the highest acceptable bidder, the remaining quantity may be offered to the next higher bidder at the price offered by the highest acceptable bidder.**
- 8) **The bidders who are not qualified in the technical bid, the price bid envelope of the same bidder will not be opened.**

Annexure I



P&E/2023-24/Tender/73 dated 11.09.2023

Letter of undertaking

**Assistant General Manager
P&E Department
State Bank of India
Local Head Office, Guwahati**

Dear Sir,

Disposal of scrap (OBSOLETE AND UNSERVICABLE ITEMS (Miscellaneous items) from CSD building, New Guwahati.

With reference to the tender for the above work, we hereby undertake –

1. That we have fully understood the scope of the work to be carried out and acquainted ourselves to the local working conditions.
2. That our quoted rate is inclusive of all the material cost, labour cost, transportation, loading & unloading, freight, overhead and profit and Bank shall not entertain any claim whatsoever on this account afterwards.
3. That after accepting the work order we shall not back out, failing which the Bank shall be at liberty to forfeit the ISD and take action against us as deemed fit without making further reference to us.
4. In case of failure to complete the work entrusted to me on time i.e. 2 days under normal circumstance, Bank has the right to cancel the work order at any time without assigning any reason thereof and the materials present in the branch premises will be the property of the Bank. Bank then may complete the pending work by engaging the services of other contractor and the cost of such work will be deducted from my bill.
5. That we shall complete the work within the stipulated time and we understand that in case of delay on our part is liable to forfeit the EMD amount and the quoted amount deposited will not be refunded.
6. That we shall attend to any defect in the work done by us which is brought to our notice within the defect liability period, at our cost and shall not claim any extra cost for the same , failing which the Bank shall be at liberty to forfeit the Security deposit without making any further reference to us.
7. That we shall adhere to all the safety measures as per stipulations made by the competent authority.

Yours faithfully,

(Signature of contractor)

Place:
Date:
Ph No:
Email address

BILL OF QUANTITIES (BOQ)
(SEE ANNEXURE-II IN SEPARATE ATTACHMENT FILE)